



**ADVOCATE**HEALTH

# **Introduction to Continuing Pharmacy Education & Credential Renewal Requirements for Pharmacy Technicians**

Heather Raeder, PharmD, BCPS

Elaine R. Thomas, PharmD, MHA, BCPS, BCGP

Pharmacy Program Coordinators, Education & Professional Development

12/10/2025

# Disclosures

The planner(s) and speaker(s) have indicated that there are no relevant financial relationships with any ineligible companies to disclose.

# Abbreviation Key

- **ACPE**: Accreditation Council for Pharmacy Education
- **ALBOP**: Alabama Board of Pharmacy
- **CE**: Continuing Education
- **CPE**: Continuing Pharmacy Education
- **CPhT**: Certified Pharmacy Technician
- **CPhT-Adv**: Advanced Certified Pharmacy Technician
- **CSPT**: Certified Compounded Sterile Preparation Technician
- **ExCPT**: Exam for Certified Pharmacy Technicians (NHA)
- **NABP**: National Association of Boards of Pharmacy
- **NHA**: National Healthcareer Association
- **PTCB**: Pharmacy Technician Certification Board
- **PTCE**: Pharmacy Technician Certification Exam (PTCB)
- **RPh**: Registered Pharmacist
- **UAN**: Universal Activity Number

# Key Term

## *Credential*

### Definition:

**A qualification, achievement, quality, or aspect of a person's background, especially when used to indicate their suitability for something.**

# Learning Objectives

At the end of this session, learners should be able to:

- **Interpret** the information being communicated by a Universal Activity Number (UAN)
- **Recall** CPE requirements for maintaining PTCB certification, NHA certification, or state pharmacy technician credentials
- **Select** a CPE activity that is relevant to learner needs and appropriate to the learner's credentials
- **Employ** the stated steps, using a provided job aid if needed, to set up an account on the Advocate Health CE Platform or update learner profile

# Outline

Universal Activity Numbers

CPE Audience Types

Selecting the Appropriate CPE Activity for You

Pharmacy Technician Certification Board (PTCB), National Healthcare Association (NHA), and State CPE Requirements

Education, Research, and Professional Development SharePoint Page

Enterprise Continuing Pharmacy Education SharePoint page

Advocate Health CE Platform

# **Universal Activity Numbers, CPE Audience Types, and Selecting the Appropriate CPE Activity for You**

# Goals of CPE

- Enhance and maintain knowledge and skills
- Improve patient care outcomes
- Stay current with new guidelines, laws, expectations
- Ensure patient and team member safety
- Meet state and national credentialing requirements
- Support career advancement and leadership development

# Accreditation

- Accreditation Council for Pharmacy Education (ACPE)
- Mission: to assure and advance quality in pharmacy education
- Purposes of Accreditation:
  - Quality Control
  - Continuous Improvement
  - Compliance with Standards

# Accreditation At-a-Glance



ACREDITATION COUNCIL FOR  
PHARMACY EDUCATION

**ACPE Grants continuing education credit for:**

- Pharmacists
- Pharmacy technicians



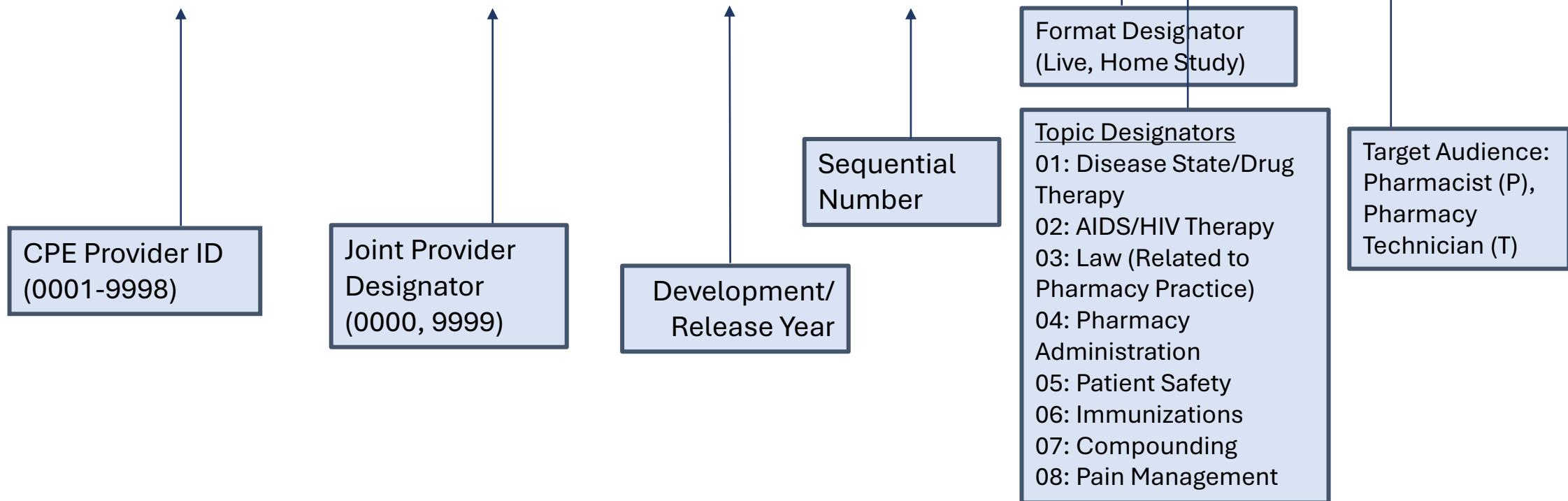
JOINT ACCREDITATION™  
INTERPROFESSIONAL CONTINUING EDUCATION



**JA Grants CE credit for Multiple Professions**

# Universal Activity Numbers (UANs)

**JA0006327-0000 - 24- 013 - H07 - T**



# Amount of Credit

- Usually in intervals of 0.25, with 0.5 and 1 being most common
  - $0.25 = \frac{1}{4}$  hour = 15 minutes
- Must be equal to the amount of time spent on the activity
  - For example: 1 hour of credit should take 1 hour to earn

# Selecting a CPE Activity

- Considerations:
  - Credentialing Needs
  - Interests
  - Business/Department Needs
  - Audience
  - Delivery Method
  - Cost/Availability

# Assessment Question #1

You are a certified pharmacy technician and you're trying to decide on a CPE activity. You checked your CPE Monitor transcript against the renewal requirements for your credentialing agency and noticed that you need another hour in patient safety. To fulfill your patient safety requirement, which of the following CPE activities would you pick based upon the UAN?

- A. JA0006327-0000-24-013-H07-T
- B. JA0006327-0000-24-027-H04-T
- C. JA0006327-0000-25-112-H01-P
- D. JA0006327-0000-24-026-H05-T

# **Pharmacy Technician Certification Board (PTCB), National Healthcare Association (NHA), and State CPE Requirements**

# PTCB Certification Renewal Requirements

Credential Type	Total CEs Required (per 2-year renewal period)	Pharmacy Technician Specific	Pharmacist-Specific	Pharmacy Law	Patient Safety
CPhT	20 hours	At least 15 hours	Up to 5 hours allowed	1 hour (2 for reinstatement)	1 hour
CPhT-Adv	25 hours	At least 15 hours	Up to 10 hours allowed	1 hour (2 for reinstatement)	1 hour
CPhT + CSPT or CPhT-Adv & CSPT	CPhT (20 hours) or CPhT-Adv (25 hours) requirements AND 10 hours of those CPE hours must be in Compounding (07)				

# NHA Certification Renewal Requirements

- NHA – National Healthcareer Association
- 20 hours of CPE total per 2-year renewal period
  - 1 hour of Law
  - 1 hour of Patient Safety

*Acceptable credits include, but are not limited to:*

- drug distribution
- managed health care
- therapeutic issues
- communications
- pharmacy operations
- calculations
- drug repackaging
- inventory control
- drug products
- patient interaction
- interpersonal skills
- prescription compounding
- patient safety (1 hour required)
- pharmacy law (1 hour required)
- preparation of sterile products

# Assessment Question #2

Which of the following statements are **correct** regarding Pharmacy Technician Certification Board (PTCB) requirements for CPE?

- A. For holders of the CPhT credential, at least 20 hours of CPE are required every two years
- B. Certified Pharmacy Technicians must have at least one hour of CPE on the topic of Law Relating to Pharmacy Practice
- C. Holders of the CPhT-Adv credential may earn at most 10 hours of pharmacist-specific CPE towards their required hours
- D. Holders of the CPST credential must earn at least 10 hours of Compounding CPE every two years
- E. All of the above

# National Association of Boards of Pharmacy (NABP)

- Maintains multiple resources including CPE Monitor
- Allows learners to keep track of their completed CPE activities
- Reports directly to PTCB, can be used to fill in CE information for NHA
- Transcript can be viewed by month, year, or two years (renewal period)
- Good way to ensure renewal requirements are met before deadline

# Illinois Registration Requirements

- Only **certified** registered pharmacy technicians must complete CPE requirements, no requirements for non-certified registered pharmacy technicians
- At least 10 hours of CE each year
  - Must be completed in the 12 months prior to license renewal
  - Must be ACPE accredited
  - NOT required for first registration renewal
- Must include the following categories:
  - Sexual Harassment Prevention (1 hour)
  - Implicit Bias Awareness (1 hour)
  - Cultural Competency (1 hour)
  - Pharmacy Laws, Rules and Ethics (1 hour)
  - Patient Safety (1 hour)
- Maintain records of CPE completion
- Two hours of ACPE accredited immunization-related CPE is required for pharmacy technician immunizers per renewal cycle

# Wisconsin Registration Requirements

- No official state CE requirement, including for pharmacy technician immunizers
- No differentiation between certified and non-certified pharmacy technicians

# Alabama Registration Requirements

- At least 6 hours of CE each two-year renewal cycle
  - Must be ACPE accredited
  - 2 hours must be live
- Maintain records of completed CE activities
  - Utilize CPE Monitor



# Georgia Registration Requirements

- At least 20 hours of CE in each two-year renewal cycle
  - Must be ACPE accredited
  - All hours *may be* home study
- Maintain records of completed CE activities
  - Utilize CPE Monitor
- Two hours of ACPE accredited immunization-related CPE is required for pharmacy technician immunizers per renewal cycle

# North Carolina Registration Requirements

- No official state CE requirements
- No differentiation between certified and non-certified pharmacy technicians
- Two hours of ACPE-accredited immunization related CPE is required per year for pharmacy technician immunizers

North Carolina Board of Pharmacy. (2025). *Renewal*. Ncbop.org.  
<https://www.ncbop.org/renewal.html#renewalfaqtechnicians>

North Carolina Board of Pharmacy. (2025b, August). *Pharmacist, pharmacy technician, and pharmacy intern vaccination authority under amended G.S. § 90-85.15B*. North Carolina Board of Pharmacy. <https://www.ncbop.org/downloads/ExpandedVaccineAuthorityFAQ.pdf>

# Assessment Question #3

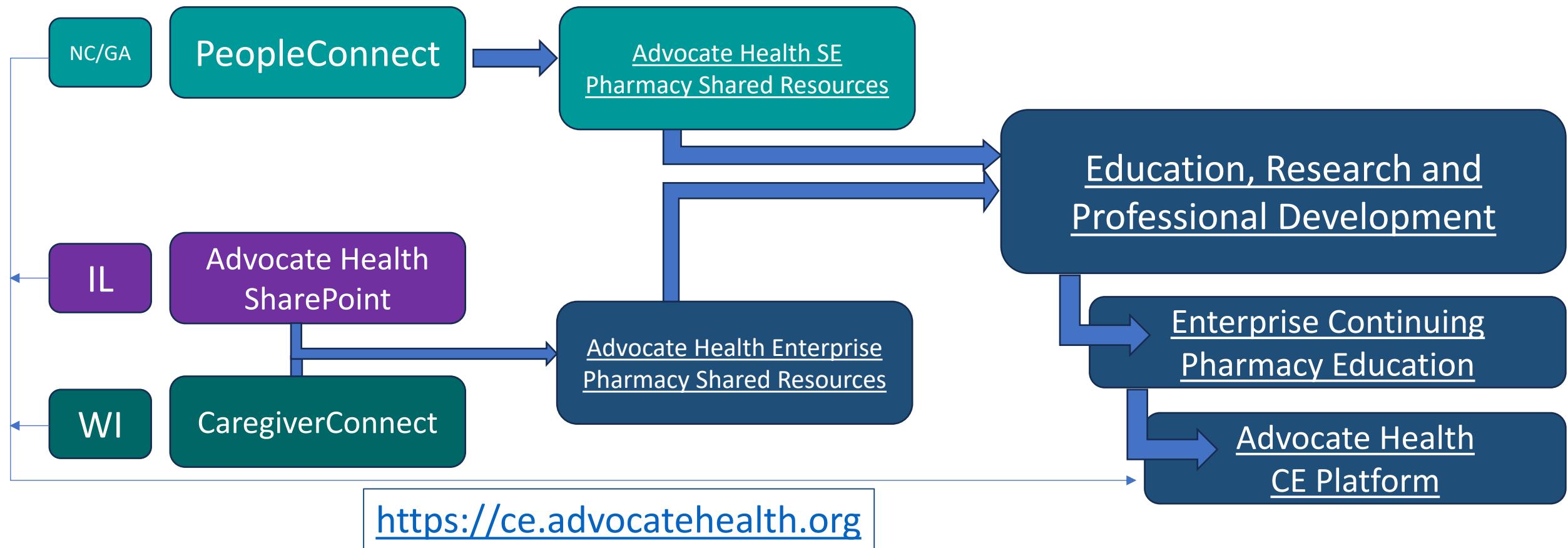
Which state(s) of the following do NOT have state-specific pharmacy technician CPE requirements (other than for pharmacy technician immunizers)?

- A. Wisconsin
- B. Illinois
- C. North Carolina
- D. All of the Above
- E. A & C

# **Navigating Advocate Health Resources:**

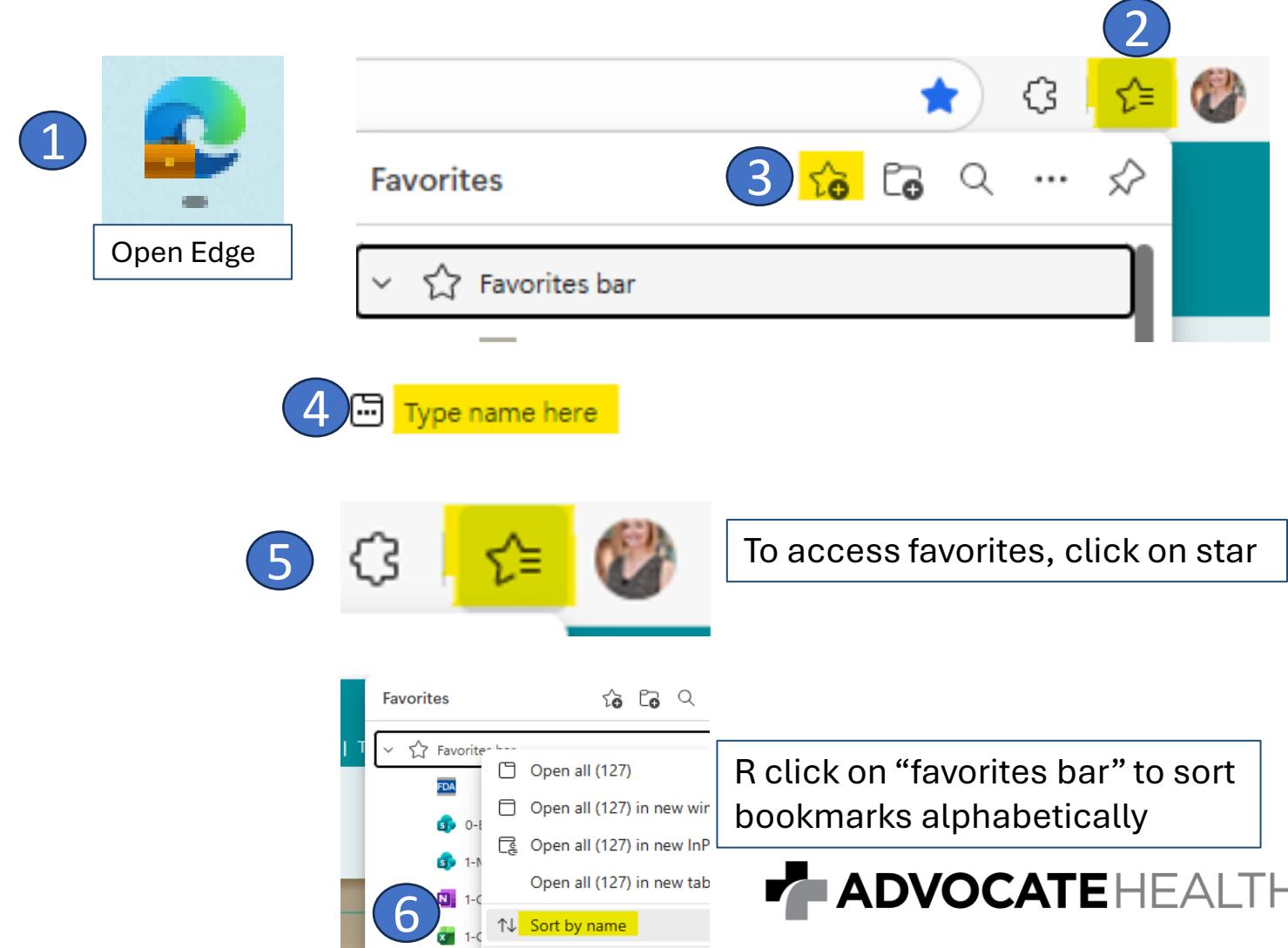
- Education, Research, and Professional Development SharePoint
- Enterprise Continuing Pharmacy Education SharePoint
- Advocate Health CE Platform

# Navigating to Find CPE

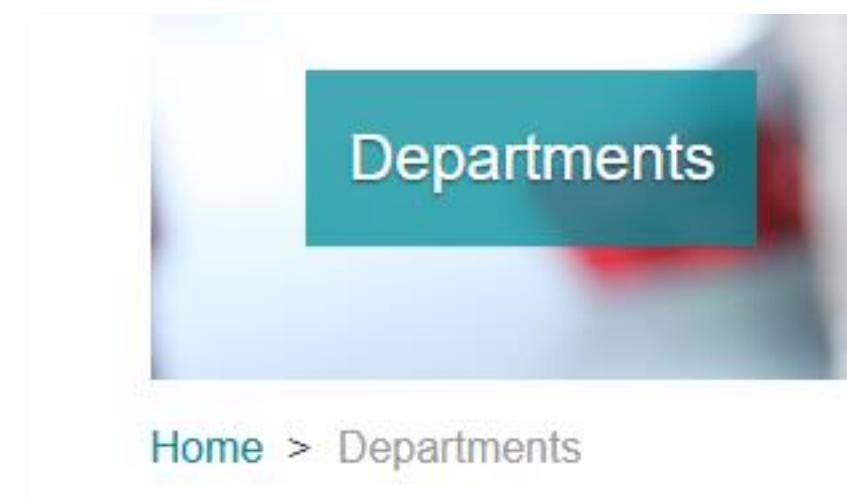
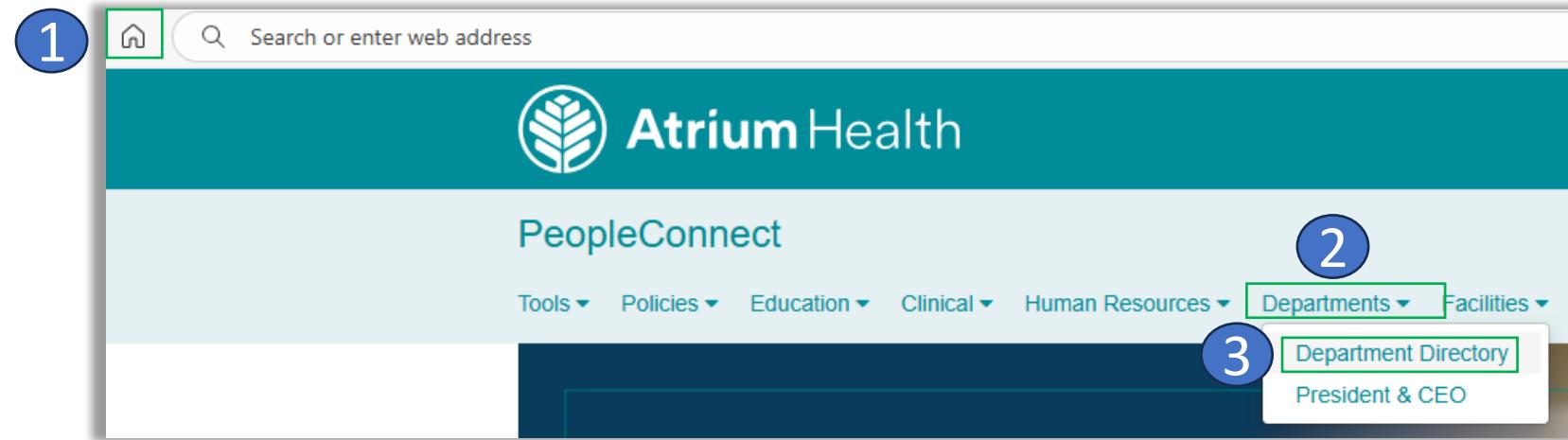


# Don't prefer Navigation?

- Go to to any of the web pages on the previous slide
- See click path to right that shows how to add page to favorites
- Access page anytime from your favorites bar
- Quick access when you need it



# NC/GA: Getting to Pharmacy Shared Resources



4

[SE Pharmacy Shared Resources Site](#)

# NC/GA: Getting to Ed/Research/PD Site

[Advocate Health Southeast Pharmacy Shared Resources - Home](#)

**Advocate Health Southeast Pharmacy Shared Resources**

Home Clinical Resources ▾ Medication Safety & Quality ▾ Pharmacy Operations ▾ Teammate Development

Preview Analytics

**6** **Education & Development**  
Education, Research & Professional D...

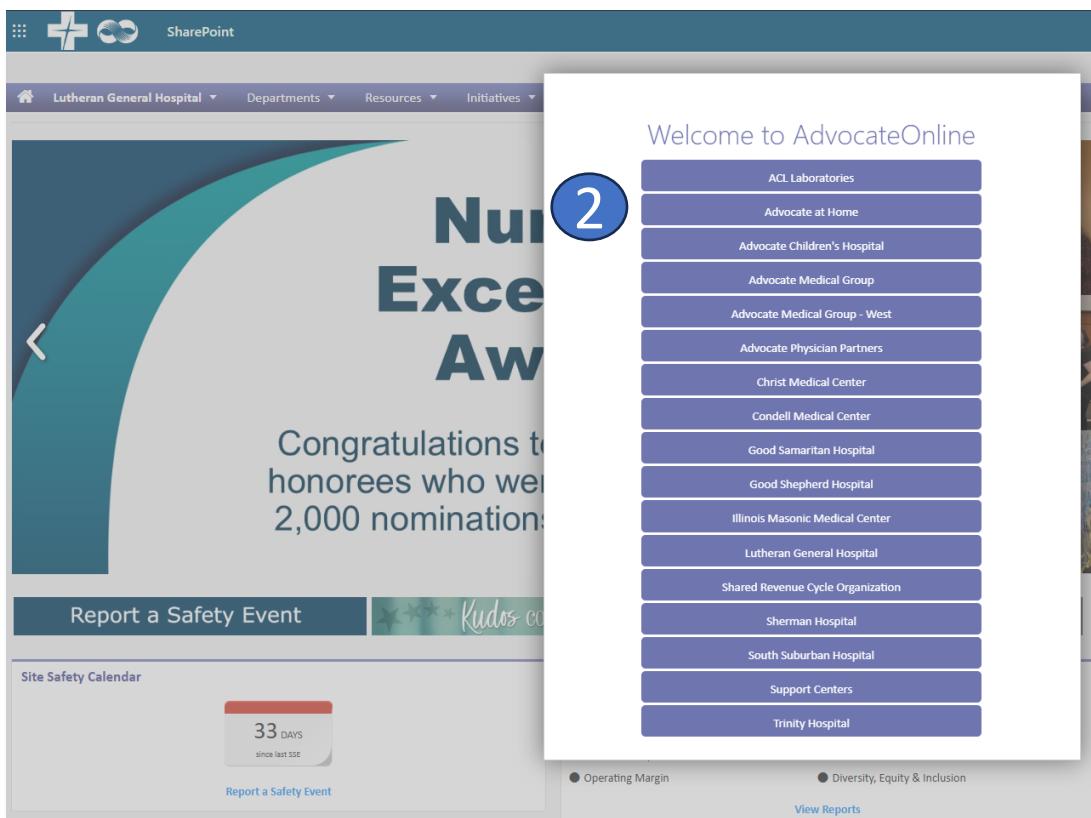
**5** **Pharmacy I**  
Greater Char

# IL: Getting to Pharmacy Shared Resources

Open intranet home page

Select a facility

1



Open intranet home page

Select a facility

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

31

32

33

34

35

36

37

38

39

40

41

42

43

44

45

46

47

48

49

50

51

52

53

54

55

56

57

58

59

60

61

62

63

64

65

66

67

68

69

70

71

72

73

74

75

76

77

78

79

80

81

82

83

84

85

86

87

88

89

90

91

92

93

94

95

96

97

98

99

100

101

102

103

104

105

106

107

108

109

110

111

112

113

114

115

116

117

118

119

120

121

122

123

124

125

126

127

128

129

130

131

132

133

134

135

136

137

138

139

140

141

142

143

144

145

146

147

148

149

150

151

152

153

154

155

156

157

158

159

160

161

162

163

164

165

166

167

168

169

170

171

172

173

174

175

176

177

178

179

180

181

182

183

184

185

186

187

188

189

190

191

192

193

194

195

196

197

198

199

200

201

202

203

204

205

206

207

208

209

210

211

212

213

214

215

216

217

218

219

220

221

222

223

224

225

226

227

228

229

230

231

232

233

234

235

236

237

238

239

240

241

242

243

244

245

246

247

248

249

250

251

252

253

254

255

256

257

258

259

260

261

262

263

264

265

266

267

268

269

270

271

272

273

274

275

276

277

278

279

280

281

282

283

284

285

286

287

288

289

290

291

292

293

294

295

296

297

298

299

300

301

302

303

304

305

306

307

308

309

310

311

312

313

314

315

316

317

318

319

320

321

322

323

324

325

326

327

328

329

330

331

332

333

334

335

336

337

338

339

340

341

342

343

344

345

346

347

348

349

350

351

352

353

354

355

356

357

358

359

360

361

362

363

364

365

366

367

368

369

370

371

372

373

374

375

376

377

378

379

380

381

382

383

384

385

386

387

388

389

390

391

392

393

394

395

396

397

398

399

400

401

402

403

404

405

406

407

408

409

410

411

412

413

414

415

416

417

418

419

420

421

422

423

424

425

426

427

428

429

430

431

432

433

434

435

436

437

438

439

440

441

442

443

444

445

446

447

448

449

450

451

452

453

454

455

456

457

458

459

460

461

462

463

464

465

466

467

468

469

470

471

472

473

474

475

476

477

478

479

480

481

482

483

484

485

486

487

488

489

490

491

492

493

494

495

496

497

498

499

500

501

502

503

504

505

506

507

508

509

510

511

512

513

514

515

516

517

518

519

520

521

522

523

524

525

526

527

528

529

530

531

532

533

534

535

536

537

538

539

540

541

542

543

544

545

546

547

548

549

550

551

552

553

554

555

556

557

558

559

560

561

562

563

564

565

566

567

568

569

570

571

572

573

574

575

576

577

578

579

580

581

582

583

584

585

586

587

588

589

590

591

592

593

594

595

596

597

598

599

600

601

602

603

604

605

606

607

608

609

610

611

612

613

614

615

616

617

618

619

620

621

622

623

624

625

626

627

628

629

630

631

632

633

634

635

636

637

638

639

640

641

642

643

644

645

646

647

648

649

650

651

652

653

654

655

656

657

658

659

660

661

662

663

664

665

666

667

668

669

670

671

672

673

674

675

676

677

678

679

680

681

682

683

684

685

686

687

688

689

690

691

692

693

694

695

696

697

698

699

700

701

702

703

704

705

706

707

708

709

710

711

712

713

714

715

716

717

718

719

720

721

722

723

724

725

726

727

728

729

730

731

732

733

734

735

736

737

738

739

740

741

742

743

744

745

746

747

748

749

750

751

752

753

754

755

756

757

758

759

760

761

762

763

764

765

766

767

768

769

770

771

772

773

774

775

776

777

778

779

780

781

782

783

784

785

786

787

788

789

790

791

792

793

794

795

796

797

798

799

800

801

802

803

804

805

806

807

808

809

810

811

812

813

814

815

816

817

818

819

820

821

822

823

824

825

826

827

828

829

830

831

832

833

834

835

836

837

838

839

840

841

842

843

844

845

846

847

848

849

850

851

852

853

854

855

856

857

858

859

860

861

862

863

864

865

866

867

868

869

870

871

872

873

874

875

876

877

878

879

880

881

882

883

884

885

886

887

888

889

890

891

892

893

894

895

896

897

898

899

900

901

902

903

904

905

906

907

908

909

910

911

912

913

914

915

916

917

918

919

920

921

922

923

924

925

926

927

928

929

930

931

932

933

934

935

936

937

938

939

940

941

942

943

944

945

946

947

948

949

950

951

952

953

954

955

956

957

958

959

960

961

962

963

964

965

966

967

968

969

970

971

972

973

974

975

976

977

978

979

980

981

982

983

984

985

986

987

988

989

990

991

992

993

994

995

996

997

998

999

1000

1001

1002

1003

1004

1005

1006

1007

1008

1009

10010

10011

10012

10013

10014

10015

10016

10017

10018

10019

10020

10021

10022

10023

10024

10025

10026

10027

10028

10029

10030

10031

10032

10033

10034

10035

10036

10037

10038

10039

10040

10041

10042

10043

10044

10045

10046

10047

10048

10049

10050

10051

10052

10053

10054

10055

10056

10057

10058

10059

10060

10061

10062

10063

10064

10065

10066

10067

10068

10069

10070

10071

10072

10073

10074

10075

10076

10077

10078

10079

10080

10081

10082

10083

10084

10085

10086

10087

10088

10089

10090

10091

10092

10093

10094

10095

10096

10097

10098

10099

100100

100101

100102

100103

100104

100105

100106

100107

100108

100109

100110

100111

100112

100113

100114

100115

100116

100117

100118

100119

100120

100121

100122

100123

100124

100125

100126

100127

100128

100129

100130

100131

100132

100133

100134

100135

100136

100137

100138

100139

100140

100141

100142

100143

100144

100145

100146

100147

100148

100149

100150

100151

100152

100153

100154

100155

100156

100157

100158

100159

100160

100161

100162

100163

100164

100165

100166

100167

100168

100169

100170

100171

100172

100173

100174

100175

100176

100177

100178

100179

100180

100181

100182

100183

100184

100185

100186

100187

100188

100189

100190

100191

100192

100193

100194

100195

100196

100197

100198

100199

100200

100201

100202

100203

100204

100205

100206

100207

100208

100209

100210

100211

100212

100213

100214

100215

100216

100217

100218

100219

100220

100221

100222

100223

100224

100225

100226

100227

100228

100229

100230

100231

100232

100233

100234

100235

100236

100237

100238

100239

100240

100241

100242

100243

100244

100245

100246

100247

100248

100249

100250

100251

100252

100253

100254

100255

100256

100257

100258

100259

100260

100261

100262

100263

100264

100265

100266

100267

100268

100269

100270

100271

100272

100273

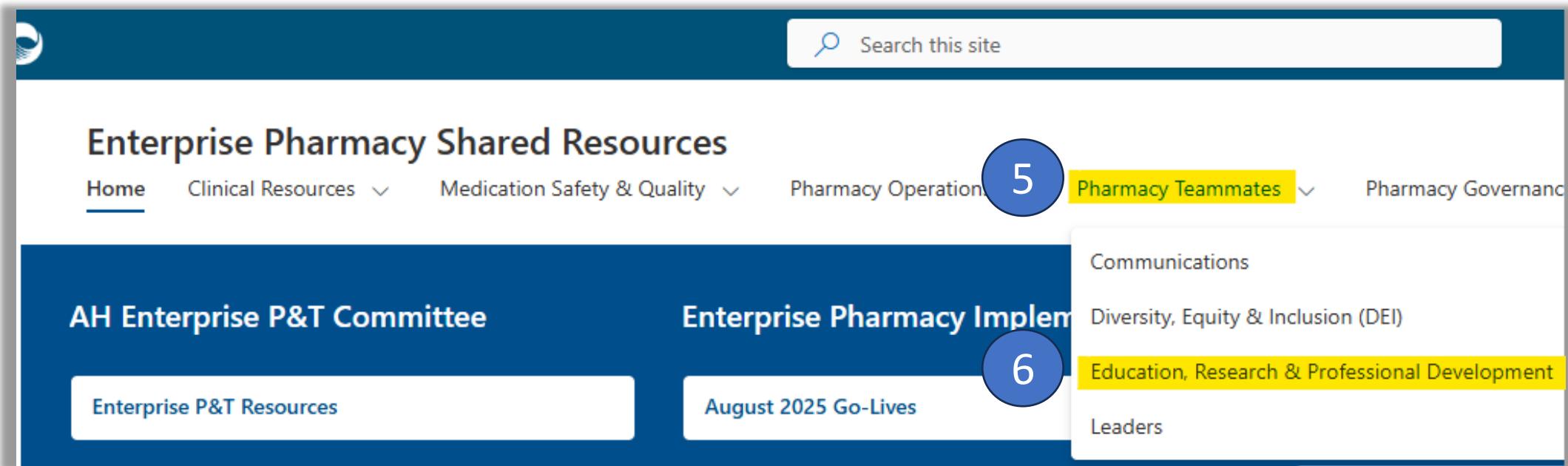
100274

100275

<

# IL: Getting to Ed/Research/PD Site

## Enterprise Pharmacy Shared Resources - Home



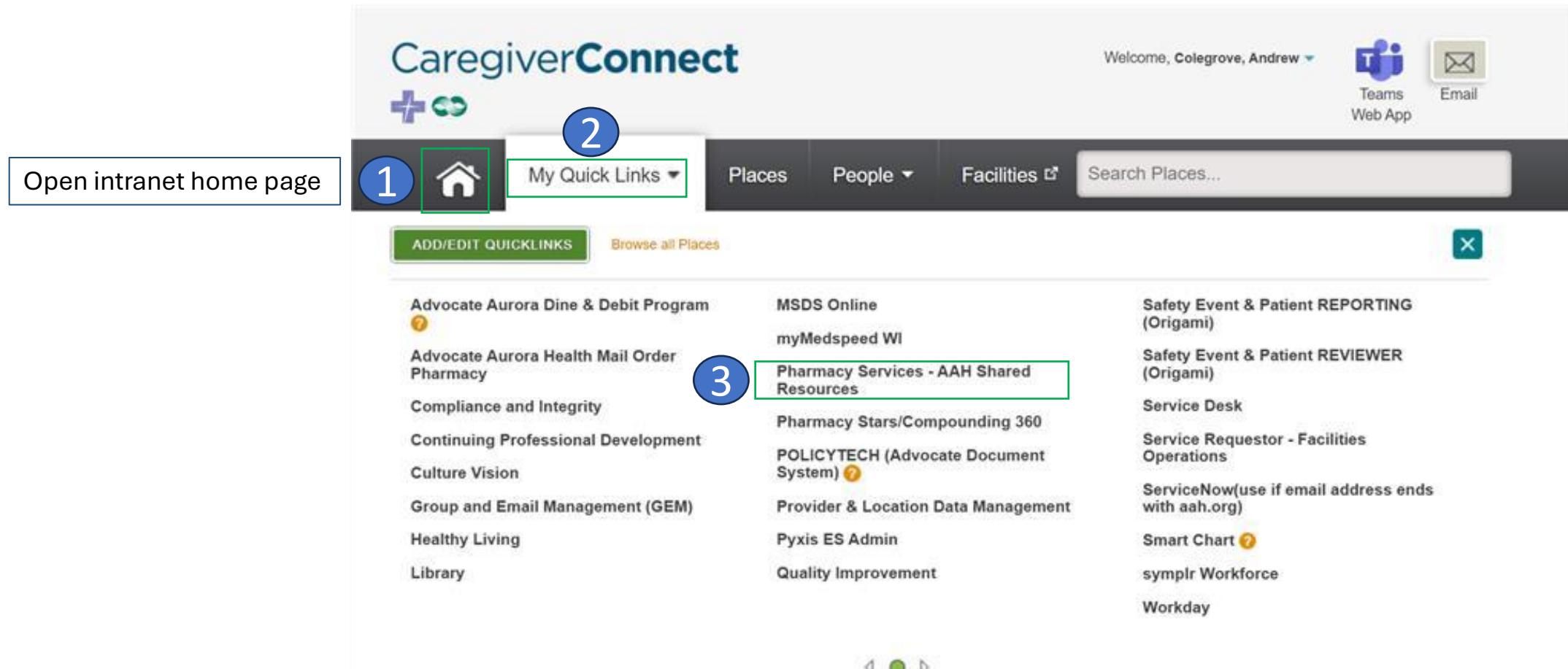
Enterprise Pharmacy Shared Resources

Home Clinical Resources Medication Safety & Quality Pharmacy Operations **5** Pharmacy Teammates Pharmacy Governance

AH Enterprise P&T Committee Enterprise Pharmacy Implement **6** Communications Diversity, Equity & Inclusion (DEI) Education, Research & Professional Development Leaders

Enterprise P&T Resources August 2025 Go-Lives

# WI: Getting to Pharmacy Shared Resources



Open intranet home page

1. Home icon (highlighted with a green box)

2. My Quick Links dropdown (highlighted with a green box)

3. Pharmacy Services - AAH Shared Resources (highlighted with a green box)

CaregiverConnect

Welcome, Colegrove, Andrew

Teams Web App Email

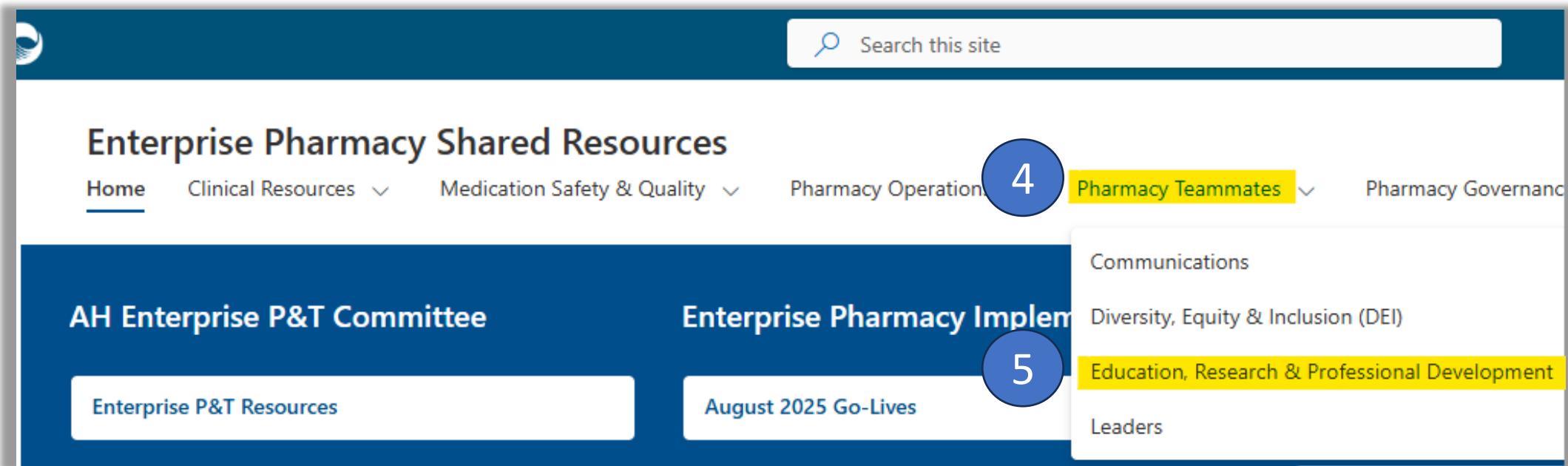
Places People Facilities Search Places...

ADD/EDIT QUICKLINKS Browse all Places X

Link	Description
Advocate Aurora Dine & Debit Program	MSDS Online
Advocate Aurora Health Mail Order Pharmacy	myMedspeed WI
Compliance and Integrity	Pharmacy Services - AAH Shared Resources
Continuing Professional Development	Pharmacy Stars/Compounding 360
Culture Vision	POLICYTECH (Advocate Document System)
Group and Email Management (GEM)	Provider & Location Data Management
Healthy Living	Pyxis ES Admin
Library	Quality Improvement
	Safety Event & Patient REPORTING (Origami)
	Safety Event & Patient REVIEWER (Origami)
	Service Desk
	Service Requestor - Facilities Operations
	ServiceNow(use if email address ends with aah.org)
	Smart Chart
	symplr Workforce
	Workday

# WI: Getting to Ed/Research/PD Site

## Enterprise Pharmacy Shared Resources - Home



Enterprise Pharmacy Shared Resources

Home Clinical Resources Medication Safety & Quality Pharmacy Operations **4** Pharmacy Teammates Pharmacy Governance

AH Enterprise P&T Committee Enterprise Pharmacy Implement **5** Communications Diversity, Equity & Inclusion (DEI) Education, Research & Professional Development Leaders

Enterprise P&T Resources August 2025 Go-Lives

# Education/Research/PD Site

## [Education, Research & Professional Development - Home](#)

**Education, Research & Professional Development**

*Mission of...  
Vision for...  
creating consi...  
highest standa...*

**Teammate Resources**

**General Education Resources**  **Enterprise Continuing Pharmacy Education**  **Education & Professional Development Core Team**  **Orientation & Training** 

**Career Advancement Resources**  **Residency**  **Student Precepting**  **Research** 

**Workforce Development** 

# Enterprise Continuing Pharmacy Education

## Teammate Resources



General Education Resources



Enterprise Continuing Pharmacy Education



Education & Professional Development Core Team



Orientation & Training



Career Advancement Resources



Residency

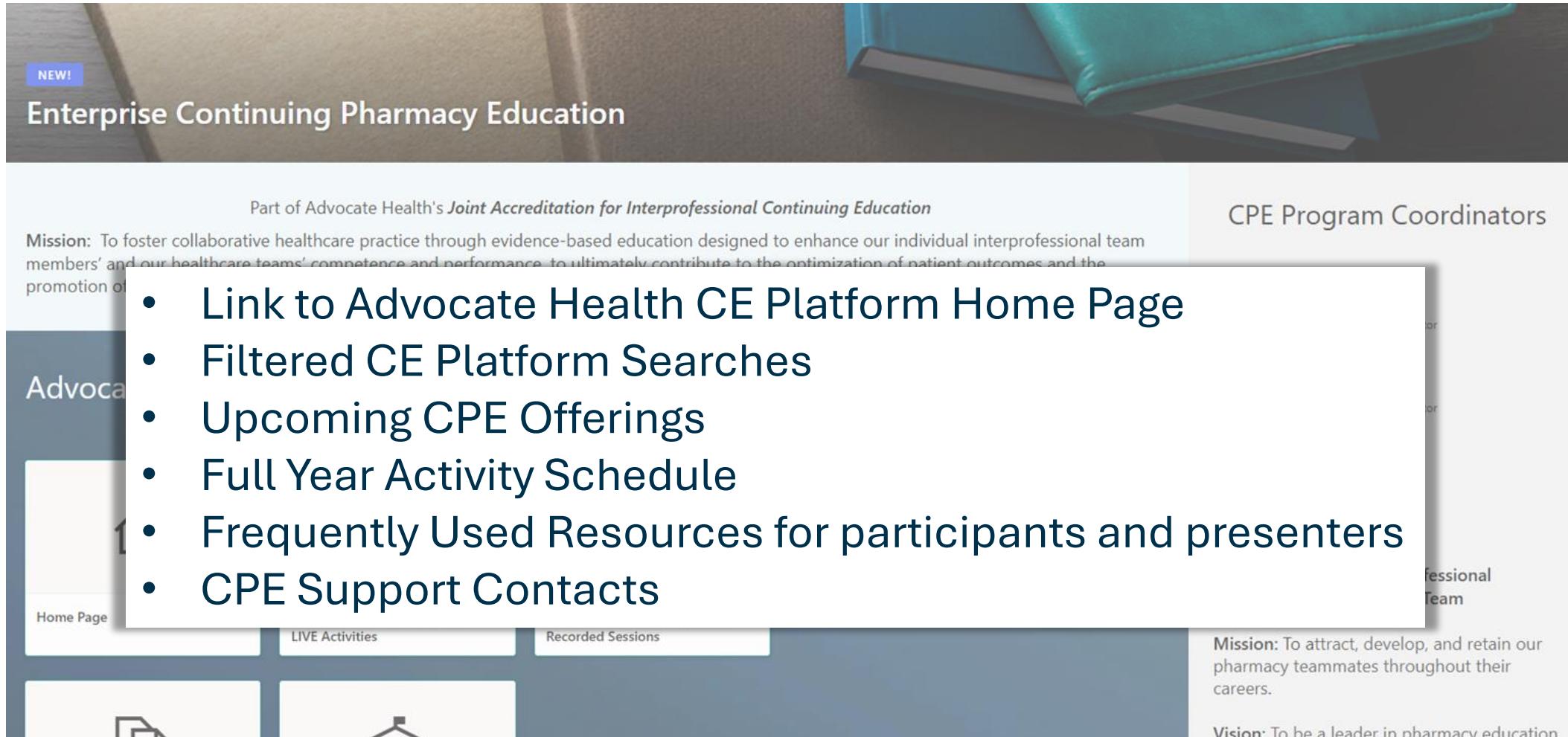


Student Precepting



Research

# ENT CPE Site: Features Overview



The screenshot shows the homepage of the Enterprise Continuing Pharmacy Education (CPE) site. At the top, there is a banner with a blue 'NEW!' button and the text 'Enterprise Continuing Pharmacy Education'. Below the banner, a large image of a blue book is displayed. The main content area contains the following text and features:

Part of Advocate Health's *Joint Accreditation for Interprofessional Continuing Education*

**Mission:** To foster collaborative healthcare practice through evidence-based education designed to enhance our individual interprofessional team members' and our healthcare teams' competence and performance to ultimately contribute to the optimization of patient outcomes and the promotion of professional team development.

**CPE Program Coordinators**

- Link to Advocate Health CE Platform Home Page
- Filtered CE Platform Searches
- Upcoming CPE Offerings
- Full Year Activity Schedule
- Frequently Used Resources for participants and presenters
- CPE Support Contacts

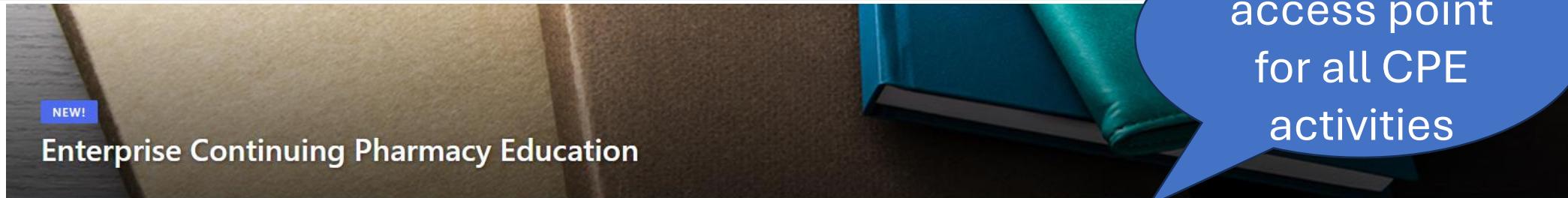
Below the main content, there is a navigation bar with tabs for 'Home Page', 'LIVE Activities', and 'Recorded Sessions'. There are also icons for a magnifying glass and a person.

**Mission:** To attract, develop, and retain our pharmacy teammates throughout their careers.

**Vision:** To be a leader in pharmacy education

# Enterprise CPE SharePoint Site

[Direct Link: Enterprise Continuing Pharmacy Education](#)



A single access point for all CPE activities

Part of Advocate Health's *Joint Accreditation for Interprofessional Continuing Education*

**Mission:** Fostering collaborative healthcare practice through evidence-based education designed to enhance our individual interprofessional team members' and our healthcare teams' competence and performance, to ultimately contribute to the optimization of patient outcomes and the promotion of high value care so we can help people live well.

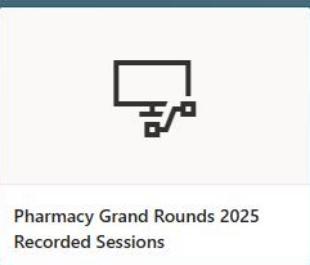
## Advocate Health CE Platform: Helpful Links



Advocate Health CE Platform  
Home Page



Pharmacy Grand Rounds 2025  
LIVE Activities



Pharmacy Grand Rounds 2025  
Recorded Sessions

## Upcoming CE Activities

See all

+ Add event

NOV  
20

Population Health Pharmacy: A Lesser-Known Part of the One Pharmacy Mission  
Thu, Nov 20, 12:00 PM

DEC  
2

Treatment of Vasospasms and Refractory Vasospasms with High-Dose Intravenous  
Tue, Dec 2, 12:00 PM

DEC  
3

Facts vs Fiction: Debunking Oncology Myths  
Wed, Dec 3, 12:00 PM

## CPE Program Coordinators



Raeder, Heather  
Pharmacy Program Coordinator



Thomas, Elaine R  
Pharmacy Program Coordinator

## Education and Professional Development Team

**Mission:** To attract, develop, and retain our pharmacy teammates throughout their careers.

**Vision:** To be a leader in pharmacy education and professional development by creating

# ENT CPE Site: Links to CE Platform



## Advocate Health CE Platform: Helpful Links

A screenshot of the Advocate Health CE Platform homepage. It features a grid of six tiles. The tiles are arranged in two rows of three. The top row contains: "Advocate Health CE Platform Home Page" (house icon), "Pharmacy Grand Rounds 2025 LIVE Activities" (person in a room icon), and "Pharmacy Grand Rounds 2025 Recorded Sessions" (monitor icon). The bottom row contains: "Other Pharmacy Courses" (document with pencil icon) and "Pharmacy Technician Courses" (building with magnifying glass icon). The last tile in the bottom row is partially visible on the right. The tiles for "Pharmacy Grand Rounds" and "Other Pharmacy Courses" are highlighted with a green border.

- Tiles highlighted here in green represent pre-filtered searches on the CE Platform
- Teammates can also apply their own filters as needed

# ENT CPE Site: Frequently Used Resources



**Frequently Used Resources**

Available all year round

Getting started on EthosCE

Topics recently covered

Full program year lineup

CPE Presenters: Resource Hub

Pharmacy Techs: CE requirements info

2025-26 Advocate Health CPE Activity Calendar

2025-26 Education Gap/Topic Submission Form

Teammate Support Resources

Presenter Resources

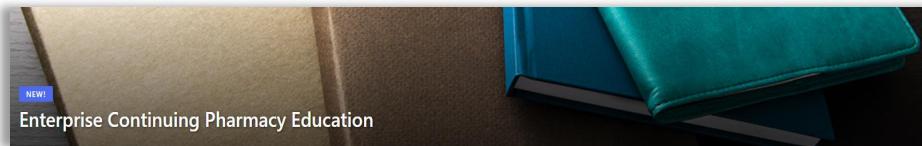
Technician National & State CE Requirements

Previous Year's Topics

**ADVOCATE** HEALTH

The diagram illustrates the 'Frequently Used Resources' section of the ENT CPE Site. It features a central grid of six resource cards, each with an icon and a title. Surrounding the grid are several blue callout boxes with text, each connected by a line to a specific resource card. The resources include the 2025-26 Activity Calendar, Education Gap/Topic Submission Form, Teammate Support Resources, Presenter Resources, Technician CE Requirements, and Previous Year's Topics. The callout boxes provide additional context: 'Full program year lineup' points to the Activity Calendar; 'CPE Presenters: Resource Hub' points to the Presenter Resources; 'Pharmacy Techs: CE requirements info' points to the Technician CE Requirements; 'Available all year round' points to the Education Gap/Topic Submission Form; 'Getting started on EthosCE' points to the Teammate Support Resources; and 'Topics recently covered' points to the Previous Year's Topics.

# ENT CPE Site: Upcoming Activities



**Upcoming CE Activities**

[Add event](#) [See all](#)

**Click on Title**

**JUL 10**

**Pill-osophy 101: Basic Pharmacology for Technicians (1PM CST/2PM EST)**

Thu, Jul 10, 1:00 PM

Microsoft Teams Webinar

[+ Add to my calendar](#)

**Click to register for Teams Webinar**

**When**  
Thursday, July 10, 2025  
1:00 PM – 2:00 PM  
(UTC-06:00) Central Time (US and Canada) [\(i\)](#)

[+ Add to my calendar](#)

**Where**  
Microsoft Teams Webinar

**Link**  
[Register Here](#)

**About this event**  
Audience: Pharmacy Technicians

CPE Credit: 1 hour

Note default time zone

# Assessment Question #4

In the screenshot on the right, which tile would you select to find information about pharmacy technician specific CPE activities and national/state credentialing information?

- A. 1
- B. 2
- C. 3
- D. 4
- E. 5
- F. 6



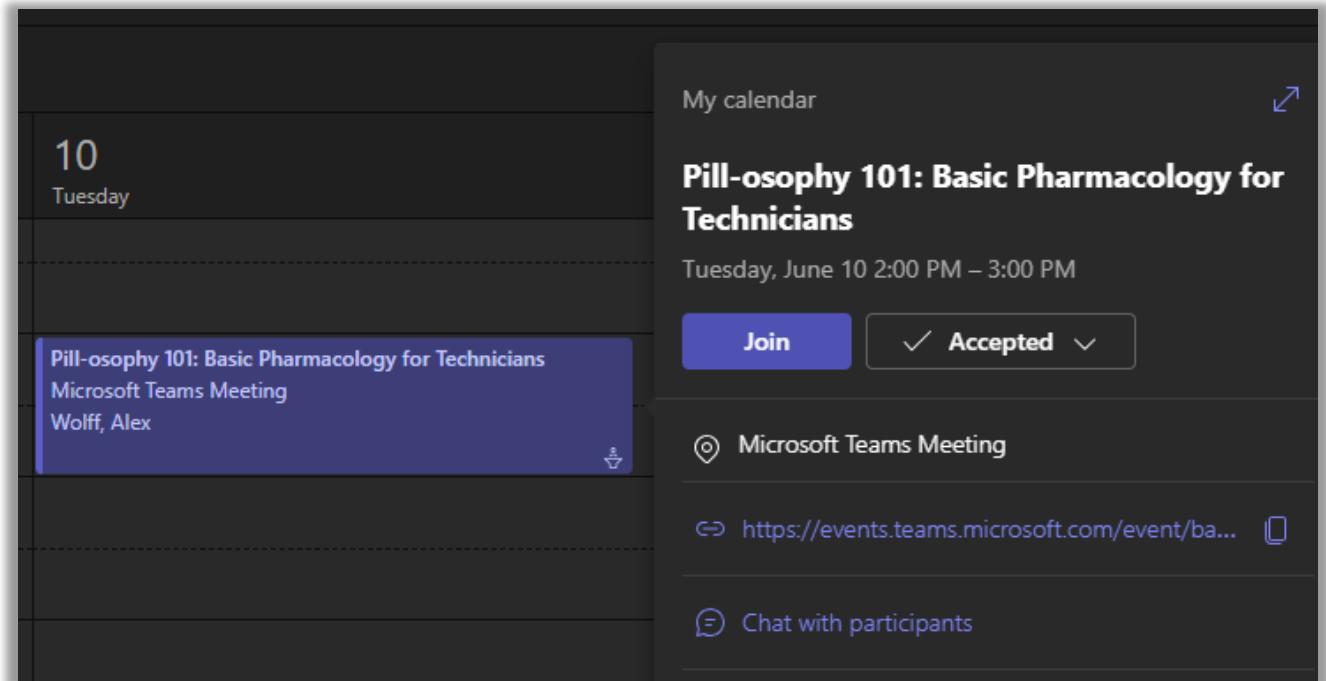
# How CE Activities are Done

## ***Teams Webinar Format***

- Features very similar to Microsoft Teams Meeting

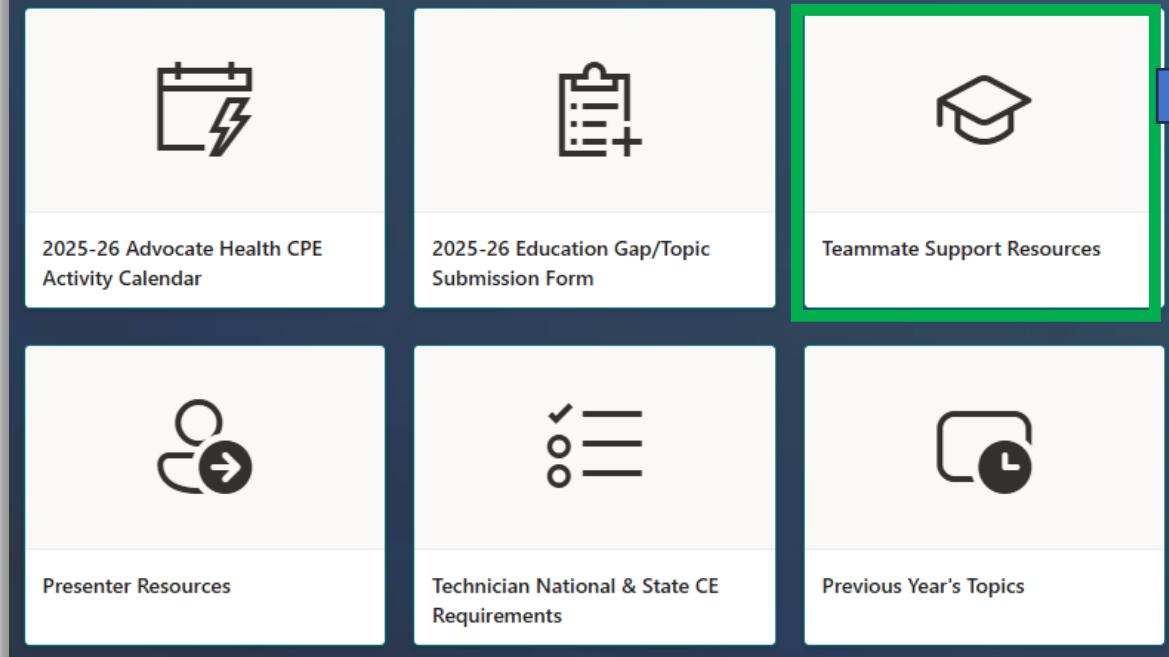
### *Key Differences:*

- ✓ ***Advance registration required***
- ✓ Same day, last-minute registration permitted
- ✓ Participants immediately receive webinar invite to add to their Outlook calendars
- ✓ Participants receive Microsoft email reminder 1 hour prior to activity



# Getting Started with CE Platform

## Frequently Used Resources



1. Follow *Quick Start Guide* to set up a participant profile, add NABP information, and complete mobile setup to receive CPE credits
2. If additional information is needed on adding NABP info, See *Specialty Board Update* document

# Advocate Health CE Platform

- Earn CPE credit created by Advocate Health for Advocate Health teammates
- Usually created and presented by Advocate Health Pharmacists (including Residents) and Pharmacy Technicians
- Will meet requirements for PTCB/NHA certification and state credentials
- Is always free for Advocate Health teammates

# Did you know...

ALL Enterprise pharmacy teammates have access to the [Advocate Health CE Platform](#) CE activities?

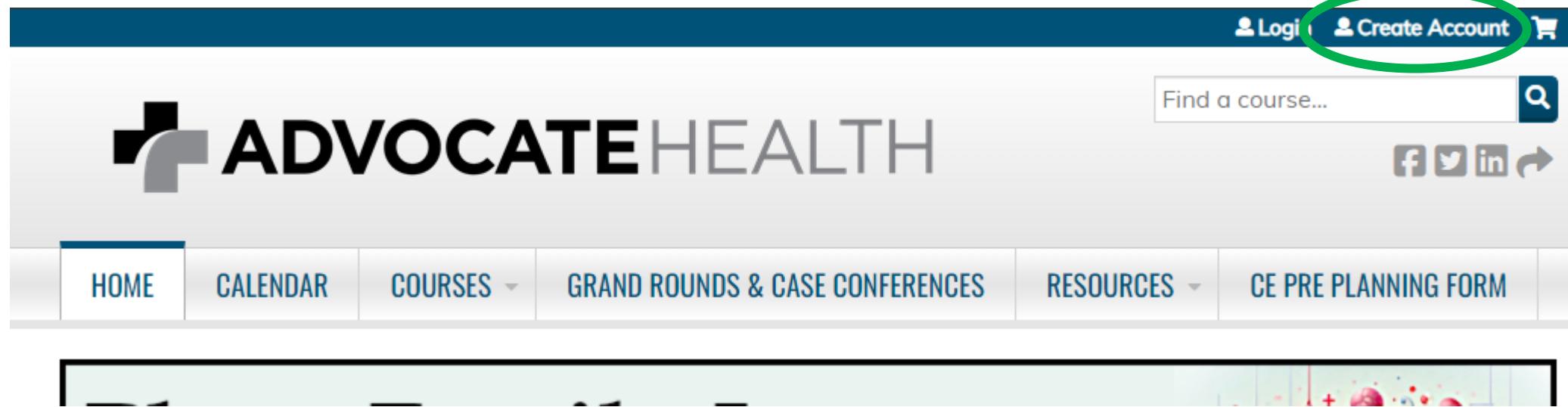


The screenshot shows the Advocate Health CE Platform website. At the top, there is a logo for "ADVOCATE HEALTH" with a stylized cross icon. To the right of the logo is a search bar with the placeholder "Find a course..." and a magnifying glass icon. Below the search bar are social media icons for Facebook, Twitter, LinkedIn, and a refresh symbol. A navigation bar below the header includes links for "HOME", "CALENDAR", "COURSES", "GRAND ROUNDS & CASE CONFERENCES", "RESOURCES", and "CE PRE PLANNING FORM". The main content area features a large teal circular logo on the left. To the right of the logo, the text "Advocate Health is now a provider of interprofessional continuing education (IPCE)" is displayed in a large, bold, dark blue font. Below this, a smaller text box contains the message "We're stronger together by advancing health care continuing education by the team for the team." followed by a "Learn more!" button. At the bottom left of the main content area, there is a small "JOINTLY ACCREDITED PROVIDER™" badge with "INTERPROFESSIONAL CONTINUING EDUCATION" underneath it. A small navigation bar with three dots is located at the bottom left of the main content area.

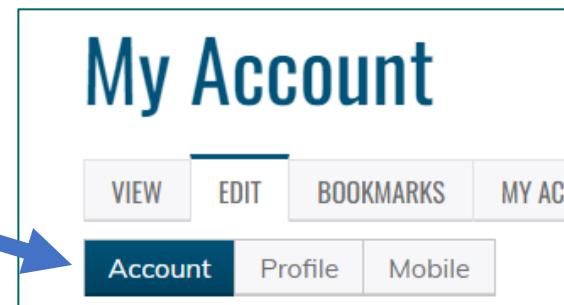
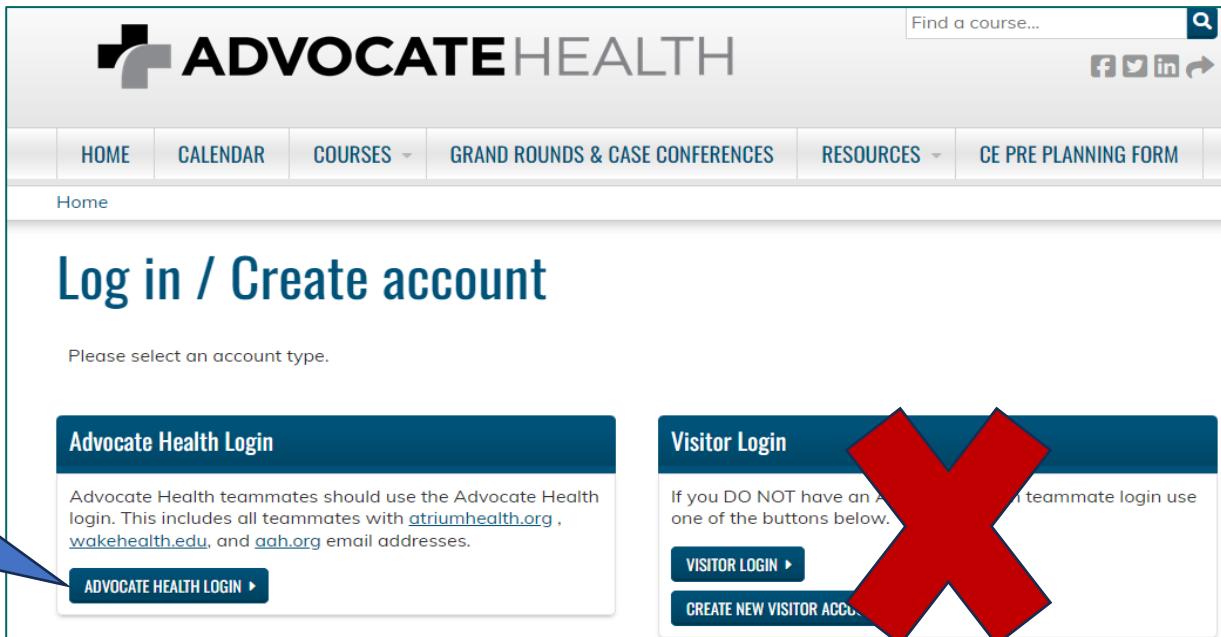
# How to access Advocate CE Platform

Go to CE Platform Home Page: <https://ce.advocatehealth.org>

Full instructions for creating a new account: [How to Create a New Account | Advocate Health](#)



# Instructions, Part 1: Create New Account

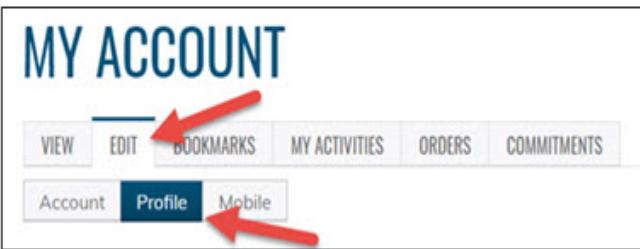


# Instructions, Part 2: Complete Profile

## Profile Completion

Once you are logged in, you need to complete your profile.

- **Note:** In order to print certificates or claim credit in the CE Learning Platform you will need to complete your profile.
- 1. Click **My Account** in the top right corner of the screen. Then click on the **Edit** tab, then the **Profile** tab.



2. Fill in all fields that are required, then click **Save**.

This step includes ONE-TIME entry of your NABP ID and DOB for claiming CPE credit for any Advocate activities.

# Instructions, Part 2: Complete Profile

---

Add in your  
Learner Type

**LEARNER TYPES \***

Pharmacist

Pharmacy Technician

Select the National Association of Boards  
of Pharmacy as your specialty board, NOT  
your state!

Then add your NABP ID

**Specialty board**  
Select a board or license type from the list.

National Association of Boards of Pharmacy

**License, Board, or Accreditation ID**  
Enter your board or license ID.

#####

Date of Birth is required  
for CPE credit

**DATE OF BIRTH**

MONTH	DAY
Oct	22

**All of the above must be added, otherwise CE credit will not be awarded**

# Instructions, Part 3: Complete Mobile Setup

## Mobile Phone Completion

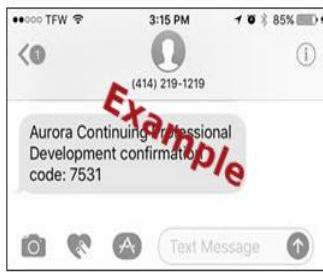
Attendance is claimed by texting in a code. Your phone must be registered in the system to claim the credit. The code is good for 30 days after the conference ends. Each event will have its own code.

1. Once your profile is filled out, [click on the Mobile tab](#).

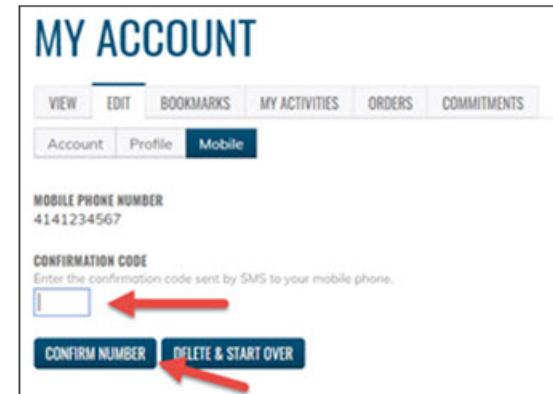


2. Enter your **Mobile Phone Number** -10 digits with no spaces. Click [Confirm Number](#). [Do not exit this page](#).

3. A confirmation code will be sent to your mobile phone.



4. Type the confirmation code into the box on the webpage, then click [Confirm Number](#).



5. Click [Save](#).

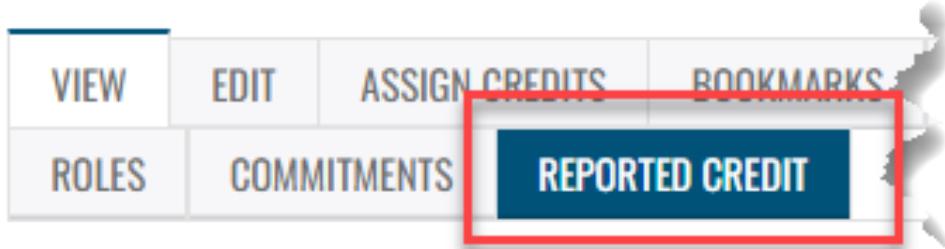
Your information will be stored and you will only have to access if you have any changes.

Attendance for live activities is claimed by texting in a code. Your phone must be registered in the system to claim the credit.

# How to Verify Reported Credit

To verify if credits were reported to NABP:

1. Click **My Account** in the top right corner, then click the **Reported Credit** tab



2. Check the **Sent** column

If **Yes** – it was sent successfully

If **No** – Action needed or credit will not be reported

<u>Reported to</u>	<u>Type</u>	<u>Date attempted</u>	<u>Response</u>	<u>Sent</u>
CPE Monitor	Continuing Pharmacy Education (CPE)	2022/03/14 - 7:19:07am	ACPE 103: Missing ePID.	No

# Troubleshooting: Failed Credit Report

If the report was not sent, check the response and troubleshoot.

Response	Solution
ACPE 102: Invalid ePID - Must Be Numeric and At Least 4 Digits In Length.	Ensure your profile is correct with the Learner Types, Specialty Board, and Date of Birth fields filled in correctly. Your “ePID” is your NABP e-profile ID.
ACPE 103: Missing ePID.	
ACPE 111: There was an error with the ePID and DOB combination provided. Please verify ePID and DOB.	Correct or fill in incomplete data. Scroll and click Save. Once data is saved, the credit will automatically resubmit.
ACPE 114: Submission date for activity is beyond 60 Day submission window.	Credit is only awarded within 60 days from a live activity. Only “solution” is to remember to claim credit within the 60 days.
Other	Contact the CE team for assistance: <a href="mailto:AAH-PharmacyCPEsubmission@aah.org">AAH-PharmacyCPEsubmission@aah.org</a>

# Assessment Question #5

True or False: Your NABP number and PIN (DOB in MMDD format) must be on your Advocate Health CE platform profile to receive CPE credit for an activity.

- A. True
- B. False

# Final Takeaways

- CPE is important for various reasons, including:
  - Maintaining certification or registration
  - Learning new skills/upskilling
  - Keeping knowledge current
  - Growing and developing professionally
- Advocate Health offers FREE CPE for pharmacy technicians and pharmacists
- The [Advocate Health Enterprise CPE SharePoint](#) and the [Advocate Health CE Platform](#) are the most current/accurate sources for CPE and information regarding CPE and development from Advocate Health

# References

RedKiwi. (2021). RedKiwi\_App Web Page. <https://redkiwiapp.com/en/english-guide/words/credential>

ACPE Designations. (2020). Ashp.org. <https://elearning.ashp.org/acpe-designations>

Accreditation Council for Pharmacy Education . (2024). *Accreditation council for pharmacy education standards and key elements for the professional program in pharmacy leading to the doctor of pharmacy degree.* <https://www.acpe-accredit.org/pdf/ACPEStandards2025.pdf>

What do I need to know about continuing education (CE)? (2025, July 17). PTCB (Pharmacy Technician Certification Board). <https://ptcb.zendesk.com/hc/en-us/articles/206222598-What-do-I-need-to-know-about-continuing-education-CE>

NHA certification renewal & reinstatement. (n.d.). AscendBase. [https://www.nhanow.com/pharmacy-technician-\(cpht\)-renewal](https://www.nhanow.com/pharmacy-technician-(cpht)-renewal)

National Association of Boards of Pharmacy | NABP. (2016). National Association of Boards of Pharmacy. <https://nabp.pharmacy/>

TECHNICIAN - Alabama Board of Pharmacy. (2025, October 9). Alabama Board of Pharmacy. <https://albop.com/technician/>

Pharmacy Technician FAQs. (n.d.). Georgia Board of Pharmacy. <https://gbp.georgia.gov/faqs-other-information/pharmacy-technician-faqs>

Illinois Department of Financial and Professional Regulation. (2024, July). *Continuing education fact sheet, Registered Pharmacists (RPh/ 051) and Certified Pharmacy Technician (CPhT/ 049).* <https://idfpr.illinois.gov/content/dam/soi/en/web/idfpr/renewals/apply/forms/ce-ph.pdf>

North Carolina Board of Pharmacy. (2025). Renewal. Ncbop.org. <https://www.ncbop.org/renewal.html#renewalFAQtechnicians>

North Carolina Board of Pharmacy. (2025b, August). *Pharmacist, pharmacy technician, and pharmacy intern vaccination authority under amended G.S. § 90-85.15B.* North Carolina Board of Pharmacy. <https://www.ncbop.org/downloads/ExpandedVaccineAuthorityFAQ.pdf>

Wisconsin Department of Safety and Professional Services. (2019). *DSPS pharmacy technician.* Pharmacy Technician. <https://dsps.wi.gov/Pages/Professions/PharmacyTech/Default.aspx>

# Questions?

[Heather.Raeder@aah.org](mailto:Heather.Raeder@aah.org)

[Elaine.R.Thomas@advocatehealth.org](mailto:Elaine.R.Thomas@advocatehealth.org)